



BIG BROTHERS BIG SISTERS (BBBS) LOGISTICS 2021

Overview

Big Brothers Big Sisters of the Twin Cities offers Community Based mentoring to scholars (Littles) ages 8-13 years old. Caring adult mentors (Bigs) are matched with a Little and spend time out in the community together doing activities they both enjoy. The parent/guardian plays a key role in the relationship and it is important that they are engaged and involved in the match relationship.

Talking Points

- Eligible to scholars ages 8-13 who reside in Hennepin, Anoka, Dakota, Ramsey and Washington counties.
- The program asks for a one year commitment from both the scholar family as well as the volunteer (mentor and mentee meet 2-4 times per month)
- Free (BBBS helps matches find things to do in the community as well as puts on their own programming activities)
- Safety: child safety is top priority. All staff and volunteers undergo a thorough background check and screening process. A match support specialist is assigned to the match and will help support the match along the way.

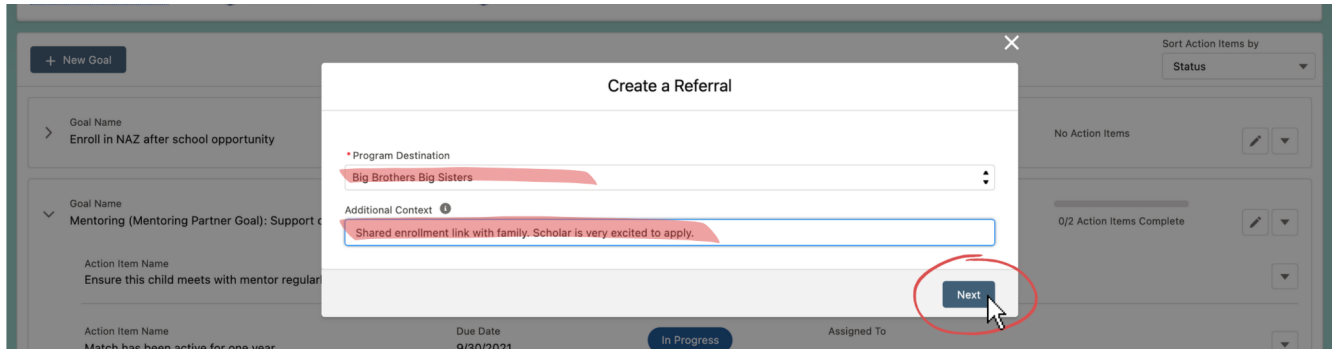
Process to Enrollment

- Coach to provide family with flyer and or link: [BBBS Enrollment Link](#)
- **Coach to refer scholar to BBBS in NAZ Link**
- Coach to begin process to update the family's ROI to include BBBS
- Coach to document family interest in NAZ Connect as a progress note.

NOTE: BBBS will communicate with our data innovation team and provide a report of families that have completed the BBBS interest form. *Coaches will be notified when they have a family that has started the enrollment process with BBBS via NAZLink Referrals. Coaches will then be responsible for entering a goal and action item in NAZ Link and updating ROI's if this has not yet been updated.*

NAZ Link Referral

The screenshot shows the NAZ Link web application interface. At the top, there is a search bar and navigation tabs for 'NAZ Case Manage...', 'Home', 'Accounts', 'Contacts', 'Case Plans', 'Programs', 'Tasks', and 'Reports'. Below the navigation, the main content area displays a 'Case Plan' for 'Family Coaching'. The case plan details include: Contact: Scholar Ellie Sanford Test; Created By: Ellie Sanford, 9/16/2021, 9:39 AM; Last Modified By: Ellie Sanford, 9/23/2021, 7:09 AM; Total Goals: 5. In the top right corner of the case plan view, there are two buttons: 'Create a Referral' and 'Edit'. The 'Create a Referral' button is circled in red, and a mouse cursor is pointing at it.



- Coach to create referral once Enrollment link has been shared with family.

NAZ Link Goal/Action Item (after Referral has been Accepted)

<p>Goal Name Mentoring (Mentoring Partner Goal): Support ongoing match success</p>	<p>Status In Progress</p>	<p>0/2 Action Items Complete</p>
<p>Action Item Name Ensure this child meets with mentor regularly</p>	<p>Due Date 9/29/2021</p>	<p>In Progress</p>
<p>Action Item Name Match has been active for one year</p>	<p>Due Date 9/30/2021</p>	<p>In Progress</p>
<p>Goal Name Mentoring (NAZ Goal): Apply to mentoring partner</p>	<p>Status Completed</p>	<p>1/1 Action Items Complete</p>
<p>Action Item Name Select mentoring agency and complete NAZ application steps, including ROI</p>	<p>Due Date 9/28/2021</p>	<p>Completed</p>

- Coach to create goal and action items under scholar(s) once informed that the family has indeed started the enrollment process with BBBS (communicated through the Data Innovation team and Team Manager).
- Goal: Mentoring (NAZ Goal) Apply to mentoring partner → status: Completed
 - Action Item: Select mentoring agency and complete NAZ application steps, including ROI → status: Completed
- Goal: Mentoring (NAZ Goal) Support ongoing match success → status: In Process