

# FAMILY ACADEMY ENROLLMENT PATHWAY

12/2018

**USE DATA**  
FAMILY COACH  
identifies eligible &  
interested families



**SET GOALS**  
FAMILY COACH  
meets to explain  
Family Academy  
class options

- 2 CLASS OPPORTUNITIES
- FA RECRUITMENT PROCESS

3 SET GOALS & GOAL STEPS

4 SEND CONNECTION

**TEAM UP**  
PROGRAM  
COORDINATOR  
calls families &  
enrolls them in class

5 ACCEPT CONNECTION

6 CONFIRMATION CALL

7 PING

**REWARD**  
FAMILY  
begins attending  
Family Academy  
class

8

- 1 IZENDA REPORT: FAMILY ACADEMY RECRUITMENT**  
This iZenda report will help you find if the family is eligible for any Family Academy class.
- 2 NAZ PORTAL**  
  - CLASS OPPORTUNITIES - A summary of each class
  - FA RECRUITMENT PROCESS - Talking points, class targets, NAZ Connect instructions, & families as recruiters
- 3 NAZ CONNECT: SET GOALS AND GOAL STEPS**  
Category: Leadership/Participation  
Goal: Complete Family Academy Class
- 4 NAZ CONNECT: SEND CONNECTION**  
Send connection to Delilah Montgomery. Write the name of the class in referral note.
- 5 NAZ CONNECT: ACCEPT CONNECTION**  
Accept the connection.
- 6 CONFIRMATION CALL**  
Call participant.  
Enter notes and log contact.  
Enter each participant into the classroom module.
- 7 NAZ CONNECT: PING**  
Communicate the enrollment status to the Coach. If the class is full, ping the Family Achievement Coach.
- 8 ONGOING SUPPORT**  
Throughout the class, families are supported by the facilitators, the Family Academy coordinator, and Family Achievement Coaches as needed.