



MINNEAPOLIS PARK AND RECREATION BOARD
invites applications for the position of:
**Park Patrol Agent, Part-
Time (Temporary)**

SALARY: \$19.04 - \$25.39 Hourly

OPENING DATE: 01/03/22

CLOSING DATE: Continuous

WHO WE ARE:

Established in 1883, the Minneapolis Park and Recreation Board (MPRB) oversees a renowned urban park system spanning 6,809 acres of parkland and water. Featured among its 180 park properties are 55 miles of parkways, 102 miles of Grand Rounds biking and walking paths, 22 lakes, 12 formal gardens, 7 golf courses and 49 recreation centers. The MPRB is proud to provide services, programs and activities that meet the park and recreation needs of diverse communities and ensure race equity, gender inclusion and universal access. Altogether, MPRB properties receive about 23 million visitors annually, and employs approximately 570 full-time and 1,400 part-time and seasonal employees.

Park it here for an exciting career by joining the #1 urban park system in the United States as recognized by the Trust for Public Land in 2013, 2014, 2015, 2016, 2017, 2018, and 2020.

SUMMARY:

Provide assistance in a non-sworn role to the Minneapolis Park Police with the enforcement of laws, ordinances, rules and regulations within the parks. Scheduled to work up to forty (40) hours per week both day and evening hours including most weekends and holidays during May, June, July, and August. Must be available to attend paid training in April and May in the evenings. Working hours are generally between 12:00PM and 12:00AM. This position is temporary in nature (up to 6 months) and does not carry medical benefits, paid holidays, or vacation.

WHAT YOU'LL DO:

- Patrols assigned parks, beaches and recreation areas to deter criminal activity, prevent crime, provide building security and respond to emergency situations.
- Supports the work of MPRB staff so as to promote safe parks, safe programs and safe facilities.
- Enforces MPRB ordinances, rules and regulations as trained and directed.
- Enforces Minnesota law and City of Minneapolis ordinances as trained and directed.
- Carries out enforcement through use of verbal warnings, written citations and physical arrest.
- Performs administrative work in the Park Police office including, but not limited to, answering telephones, typing, filing, preparing reports.
- Assist MPRB in identifying and addressing the park and recreation needs of underserved and under-represented communities.
- Performs other duties as assigned.

WHAT TO BRING:

Need to Have:

- High school diploma or equivalent and at least one (1) year of college credits toward a degree in law enforcement, teaching, counseling or closely related field.
- One (1) year of experience working in a closely related position in law enforcement, teaching, security, counseling or working in a role supervising children and/or adults.
- An equivalent combination of relevant education and experience may be considered. (4 years of relevant military service may replace college and experience.)
- Must possess and continue to maintain a valid Minnesota driver's license with good driving record at time application and during employment.
- Must have current First Aid and CPR certification (or ability to obtain within six months of hire) and retain both certifications during employment.

Nice to Have:

- Fluency in a second language preferred.

Physical Requirements:

- Ability to work in uniform patrolling on foot, bicycle or other vehicle.
- Ability to jump and crawl over/under objects.
- Ability to work in all types of weather conditions.
- Ability to run and chase and wrestle and subdue suspects.
- Ability to lift or drag heavy objects.
- Must be able to pass a rigorous medical examination including drug and alcohol screening and a psychological examination.
- Must have vision correctable to 20/40 in both eyes and be able to distinguish red, yellow and green colors.
- Must have a standard hearing average threshold without correction of no least than 40-decibel loss on the average at 500, 1000, 2000, 3000 Hertz frequencies in the better ear.

Skills Crucial to Success in This Role:

- Knowledge of arrest procedures and investigative techniques.
- Ability to learn, understand and correctly interpret Park Board ordinances as well as related city and state statutes.
- Ability to understand and follow work rules, policies and procedures related to Park Police safety protocol.
- Ability to interact and communicate effectively with individuals and groups of diverse socioeconomic backgrounds.
- Ability to work in a team environment, demonstrate flexibility and patience in adapting to changing conditions and situations.
- Outstanding customer service principles and practices and standards for a diverse customer base.

FLSA Status: Non-exempt

Union Status: Non-represented at start of employment; AFSCME Local #9 after 67 days of continuous employment

ADDITIONAL INFORMATION:

Application and Selection Process:

- To apply for this temporary position, applicants must complete an online application with supplemental questions at www.minneapolisparcs.org/jobs. Applicants are encouraged to include a cover letter or resume with their application. Late applications will be rejected.
- References, including verification of employment and work performance, may be considered.
- Upon receiving a conditional offer of employment, the applicant will be asked to sign an informed consent allowing the Minneapolis Park and Recreation Board to obtain their criminal history in connection with the positions sought. View the MPRB Background Check Policy at <https://www.minneapolisparcs.org/wp-content/uploads/2021/05/Background-Check-Policy.pdf>

- Applicants must also pass a pre-employment physical examination including drug and alcohol screening and a psychological examination.

Please note that HR reserves the right to limit the number of people invited to successive testing events. Position will be open until filled.

The MPRB is a tobacco-free workplace and park system.
The MPRB is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.minneapolisparcs.org>

Position #REQ00637
PARK PATROL AGENT, PART-TIME (TEMPORARY)
KC

2117 West River Rd N
Minneapolis, MN 55411

hr@minneapolisparcs.org

Park Patrol Agent, Part-Time (Temporary) Supplemental Questionnaire

- * 1. Following are a series of supplemental questions to assess your job-related experience and qualifications. The information on the application and your responses to the following supplemental questions will be used in a competitive evaluation of qualifications and will be used to determine who is invited to interview. Therefore, all applicants are encouraged to be complete and thorough in their answers. The employment history and education detailed in your general online application must validate/support your responses to the supplemental questions. If your responses cannot be validated, you will not proceed to the next step of the selection process. A resume may be submitted, but it will not substitute for the general online application or supplemental questions; responses such as "see resume," "see application," or a separate attachment with responses to supplemental questions will not be considered.
 - I acknowledge that I have read and understand the above information and instructions.
- * 2. Indicate the highest level of educational degree you have received:
 - High School Diploma or equivalent
 - Associate's Degree
 - Bachelor's Degree
 - Master's/Post-Graduate Degree
 - I do not have a degree
- * 3. Do you have at least one year of college credit towards a degree in law enforcement, teaching, counseling, or closely related field?
 - Yes
 - No
- * 4. Do you have at least one year of experience working in a position such as law enforcement, teaching, security, counseling, or working in a role supervising children and/or adults?
 - Yes
 - No
- * 5. Do you have a valid driver's license?
 - Yes
 - No
- * 6. Are you a fluent speaker in a language other than English? If yes, please indicate the language. If not, enter No.

- * 7. Are you currently certified in First Aid or CPR? If Yes, you MUST include a copy with your application to receive credit.
 - Yes
 - No
- * 8. Are you currently certified as an EMT/Paramedic? If Yes, you MUST include a copy with your application to receive credit.
 - Yes
 - No
- * 9. Describe your knowledge and skills using Microsoft Outlook and Office programs. Include the type of programs you have experience using and your proficiency level. If no experience, list "none."
- * 10. Why do you want to work as a Park Patrol Agent? What special skill set do you bring to the position that would help you excel in serving this organization?

* Required Question